



Republic of the Philippines  
Office of the Solicitor General

# Request for Quotation

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_

Date: February 10, 2020  
Quotation #: PMS-020-02-021  
ABC: \_\_\_\_\_

Attention: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

**To be filled-out by Supplier:**

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT	TOTAL
	<b>Procurement of:</b>				
	<b>Supreme Court Reports Annotated Books</b>				
	SCRA Vol no. 869	2	copies		
	SCRA Vol no. 870	2	copies		
	SCRA Vol no. 871	2	copies		
	SCRA Vol no. 872	2	copies		
	SCRA Vol no. 873	2	copies		
	SCRA Quick Index 2017	2	copies		
	<i>(Please send us your Exclusive Distributorship for your products)</i> <b>(Price Vat-Included)</b>				

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

**Note:**

1. Please quote within 3 days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - a.  Mayor's / Business Permit;
  - b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - c.  Income / Business Tax Return (for Small Value Procurement);
  - d.  Omnibus Sworn Statement for Small Value Procurement (upon signing of Purchase Order);
  - e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,  
I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

**ISRAEL DALLUAY/RUEL BERMUDEZ**  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**  
Telephone: (02) 8836-3314 , (02) 8988-1674 Loc 777  
Telefax: (02) 8813-1174  
**Please send your quotation to:**  
[rbermudez.osg@gmail.com](mailto:rbermudez.osg@gmail.com) / [icdalluay@osg.gov.ph](mailto:icdalluay@osg.gov.ph) / [mvcastillo@osg.gov.ph](mailto:mvcastillo@osg.gov.ph) / [02.choinks.72@gmail.com](mailto:02.choinks.72@gmail.com)